

Viavere Service Descriptions

Resume Writing Packages (Anna Writes Your Resume For You) (Most Popular Services)

<p>Resume Writing</p> <ul style="list-style-type: none"> • Coaching regarding how to best sell yourself • Thorough information gathering process during which Anna gathers the best possible information needed for your new resume (most of which you probably don't even realize now that you have available to you!) • Detailed, beautifully written, eye popping resume (ask to see samples) • Coaching regarding how to customize it for different applications 	<p>1 Pg Resume / < 10 Years of Experience: \$300</p>	<p>2 Pg Resume / > 10 Years of Experience: \$500</p>
<p>Resume, Interview & Cover Letter Writing</p> <ul style="list-style-type: none"> • All that is included above plus: • 'Interview Study Guide' containing your whole work history (a 5-15 page document containing the relevant information from the information gathering process with Anna's many comments throughout guiding you regarding when to say what during your interviews) • Written cover letter & cover letter coaching 	<p>1 Pg Resume / < 10 Years of Experience: \$300 + \$200 (can be 2 payments)</p>	<p>2 Pg Resume / > 10 Years of Experience: \$500 + \$200 (can be 2 payments)</p>

Quick Resume Improvement (You Make the Changes with Anna's Guidance)

<p>Resume Improvement</p> <ul style="list-style-type: none"> • Coaching regarding how to best sell yourself • Reviewing every part of your resume with Anna & getting specific instructions on how to improve it - up to 3 times of 'back & forth' • You work on your resume based on Anna's instructions • Document summarizing what was discussed & improved 	<p>\$150</p>
---	--------------

Cover Letters / Job Search Letters

<p>Job Search Letter Writing</p> <ul style="list-style-type: none"> • Cover letter / job search letter coaching & job search writing guide • Information gathering regarding your background & situation • Written letter & instructions regarding how to customize it for different applications 	<p>\$100</p>
---	--------------

One-on-One Coaching For Your Particular Situation

<p>Interview Coaching</p> <ul style="list-style-type: none"> • Efficient, quality coaching/help depending on your situation 	<p>\$50/hr</p>
<p>Job Search & Networking Coaching</p> <ul style="list-style-type: none"> • Efficient, quality coaching/help depending on your situation 	<p>\$50/hr</p>

Other Notes

- If you have questions about any service, just email viavere@gmail.com and Anna will describe them in more detail.
- All services are done via phone and email (if you are in the Philadelphia area, you can certainly meet Anna).
- These are the standard services and pricing. If you have unique needs, please just talk to Anna about your situation.
- Special pricing is available for students and group coaching.
- Prices shown do not include 8% tax & 2% online credit card / PayPal fee (no 2% fee for mailed checks).